

Workplace Violence Event Submission

This guide provides step-by-step instruction on how to report a workplace violence/safety incident.

Your support and participation in reporting these events help Jackson keep our system safe and provide support to our staff when it is needed.

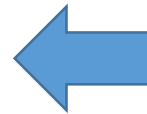
- 1
Select
“**Safety Event Reporting**” on
the Jetportal
page



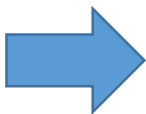
- 2
Enter your Jackson
credentials and then
select “**Sign in**”

Sign in with your organizational account

Sign in



- 3
On the Icon Wall, scroll
to the bottom and select
“**Workplace Violence**”



- 4
Complete the mandatory fields
(identified with an *) and then
select “**Submit**”

File Status

Elapsed time: 01:51

14 of 28 total fields completed.

14 of 14 mandatory fields completed.

Delete Exit More Actions ▾ Submit

